

# Thank you for having your \_\_\_\_\_ event with me!!

Your show is on \_\_\_\_\_.

Please remember that your show date is a day of work for me, and my calendar fills up quickly. I will be saving this date just for you. However, if you anticipate any problem holding the show, I'd appreciate a call so I know that date is open for others to book. Otherwise, please send me your guest list in the next few days.

## Helpful Hostess Hints To Ensure A Successful Candle Party

1. Over Invite!! Enthusiastically invite 30-40 people. Less than half of your guests will be able to attend.
2. Complete your guest list with names and addresses. Please mail it back to me by \_\_\_\_\_. I will mail out written "reminders" for you. You can fax your list directly to me at \_\_\_\_\_, or e mail me at \_\_\_\_\_.
3. The most important step is to personally remind everyone a day or two before your show! Reminder calls help insure and increase attendance.

**\*\* Special Note: Please get outside orders in advance from those who cannot attend so your show can be processed right away. Remember, be thinking about your wish list too!**

The tax percent for your area is \_\_\_\_\_. Please use this amount to complete the order forms for guests who cannot attend your party.

For the state of \_\_\_\_\_ shipping & handling is taxable, please put the appropriate shipping & handling amount.

Your guests can pay by cash, check, Visa, Mastercard, or Discover. Please have checks made payable to \_\_\_\_\_.

**If you have any questions please feel free to contact me.**